



## GEORGE BONNER ELEMENTARY PAC

Meeting Minutes

October 16, 2023 Regular meeting

	Summary of Discussion	Action
1.0	<p>Welcome and Introductions</p> <p><b>Voting Attendees:</b>            Colleen Neville (Chair)            Toni Handi (Fundraising Chair)            Melanie Tucker (Secretary)            Kyla Pitt            Megan Adelman            Jassica Doyle</p> <p><b>Non-Voting Attendees:</b>            Updesh Cheema (Principal)</p> <p>Called to Order at 6:40pm.</p>	
2.0	<b>MOTION to adopt the agenda</b> by Arin, seconded by Toni.	
3.0	<b>MOTION to approve previous minutes</b> September 18 <sup>th</sup> , 2023 by Arin, seconded by Toni.	
4.0	<p><b>Communication</b></p> <ol style="list-style-type: none"> <li>1. PAC email address and Facebook pages               <ul style="list-style-type: none"> <li>• Communication to parents go out via email, the website and via the PAC Facebook page.</li> </ul> </li> </ol>	
5.0	<p><b>Reports</b></p> <ol style="list-style-type: none"> <li>1. Principal's Report – see attached report.               <ul style="list-style-type: none"> <li>• Educational Supports - There are 13 EAs in 22 classrooms, so not every classroom has an EA. The school has submitted a request for additional supports including literary supports. There are now reading groups every day of the week.</li> </ul> </li> </ol>	

	<ul style="list-style-type: none"> <li>● Family Assistance - If families are finding they need some additional financial supports, they can contact the school office or the Principal. There are grocery bags and other supports available for those who need it. Requests are kept confidential.</li> </ul> <p>2. Treasurer's Report</p> <ul style="list-style-type: none"> <li>● Our Gaming Grant was successful and PAC received \$9,520.</li> </ul> <p><b>MOTION to adopt the draft budget from the September AGM</b> by Toni, seconded by Colleen.</p> <ul style="list-style-type: none"> <li>● PAC received \$250 in Country Grocer gift cards.</li> <li>● We need a third person to sign cheques. Colleen volunteered to become the third signing authority.</li> <li>● School supplies Group Buy – earned NUMBER and was well received by parents. Next year the plan is to do classroom orders further reducing the cost for parents. This will need to be organized by April so information can be entered into Munch-a-lunch to receive online payments.</li> </ul> <p>3. Fundraising Chair</p> <ul style="list-style-type: none"> <li>● Mom's Pantry – PAC earned \$5,100 total in sales.</li> <li>● Popcorn – 400 bags of popcorn this year. Purchasing 1500 bags are \$88. The Paint Store in Mill Bay has donated some of these.</li> <li>● Art Cards – next fundraiser coming up. New supplier is a Vancouver based company. Cards will go out November 1<sup>st</sup> and are due November 15<sup>th</sup>.</li> <li>● Winter market is always the biggest fundraiser of the year. There are 35 individual vendors already signed up, and we have space for about 35 more.</li> </ul>	<p>Colleen to complete paperwork at Island Savings to get signing authority.</p> <p>Updesh to invite Melanie to present at the Feb staff meeting on classroom supply orders for 2024/25.</p>
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	<ul style="list-style-type: none"> <li>Hillside Mall Night of Lights – Tickets are \$5 each to enter, and include a raffle ticket. PAC keeps all the proceeds. We have 300 tickets to sell for a maximum fundraising total of \$1,500</li> <li>The end of year Funfair has been moved back by a week to Friday, June 14<sup>th</sup>.</li> </ul> <p>4. DPAC – Rep is away, table until next meeting.</p> <p>5. Chair</p> <ul style="list-style-type: none"> <li>PAC will continue to be included in the school's newsletters in the second and last emails of the month, or as needed. Will try to keep email messages to the minimum.</li> </ul>	
6.	<p><b>Ongoing Business</b></p> <ol style="list-style-type: none"> <li>Remedy and Budget <ul style="list-style-type: none"> <li>This issue is resolved.</li> </ul> </li> <li>Chip Track <ul style="list-style-type: none"> <li>This may be a project for PAC to fund if the district doesn't fund it. A request has been submitted and we are awaiting a response.</li> </ul> </li> <li>Hot Lunch Update <ul style="list-style-type: none"> <li>Most balances have been paid, not a large outstanding balance (usually about \$100 is unpaid at the end of each year). Next snack day has closed for Oma's Bakery, this order has been submitted. Hot lunch is not a significant fundraiser, we make about \$0.50-1.00 per item to try to keep it affordable.</li> <li>Pancake breakfast will be on December 15<sup>th</sup></li> </ul> </li> <li>Bursary <ul style="list-style-type: none"> <li>Lisa has volunteered to take this on to administer.</li> </ul> </li> <li>Supporting Safety in the Classroom – Table until meeting when Shannon is back.</li> </ol>	<p>Updesh to follow up on work order request to the district to add</p>

	<p>6. Traffic Update – Traffic issues continue to be a problem. There continue to be safety concerns about the traffic situation at the school during pick up and drop offs, in particular. In addition to instances of speeding, there is a lack of safe pedestrian infrastructure including a lack of sidewalks and a lack of crosswalk. The lack of a crosswalk means every student and parent crossing the street in front of the school is jaywalking. Could we petition the ministry for protected sidewalks outside the school?</p>	<p>protected curbstones on the school side of the street.</p> <p>Melanie to report back on progress/options for working to address traffic safety concerns.</p>
	<p><b>New Business</b></p> <p>7. Mystery Science funding request</p> <ul style="list-style-type: none"> <li>Tristan McDonald presented on Mystery Science requesting money for a one-year subscription for the school.</li> </ul> <p><b>MOTION to pay \$650 towards the purchase a one-year Mystery Science subscription</b> by Arin, seconded by Toni. Carried.</p> <p>8. Fundraising request for popcorn machine</p> <ul style="list-style-type: none"> <li>Popcorn machines need some technical work. It's going to cost about \$300 for parts to repair current machine. Toni Hardy's husband is going to volunteer his time to fix the machine.</li> <li>Table a motion to buy a new popcorn machine. These machines cost about \$2500.</li> </ul> <p><b>MOTION to pay up to \$300 for supplies to fix the broken popcorn machine and \$2,800 for a new popcorn machine</b> by Toni, seconded by Arin. Carried.</p>	

1. Meeting Adjourned at 8:47pm.
2. Next meeting is November 27, 2023 @ 6:30pm